



**Activity: Who’s responsible for the safety and health of our temporary workers?**

What are safety and health tasks for the host employer and staffing agency (ies) as they share joint responsibility for temporary workers? Circle if the task is the responsibility of the staffing agency (SA), the host employer (HE), either staffing agency or host employer (E), or both staffing agency and host employer (B). Indicate the written agreement that communicates this responsibility to both employers.

Whose responsibility is it to . . .	Circle your response.				What written agreement communicates this responsibility to both employers?
Provide personal protective equipment for temporary workers	HE	SA	Either	Both	
Provide basic safety training	HE	SA	Either	Both	
Provide job-specific safety training	HE	SA	Either	Both	
Pay temp workers for the time in training	HE	SA	Either	Both	
Provide and maintain a safe work environment for temp workers	HE	SA	Either	Both	
Identify necessary training and protections for each worker	HE	SA	Either	Both	
Review the safety training and any certification records of temp workers	HE	SA	Either	Both	
Make safety records available to temporary workers	HE	SA	Either	Both	
Track and record workplace injuries	HE	SA	Either	Both	
Have a written procedure for workers to report hazards	HE	SA	Either	Both	

***What do we need to do to better communicate about our joint responsibility for the safety and health of our temporary workers?***