Occupational Safety and Health Administration 201 Varick Street Room 908 New York, NY 10014

Phone: 212-620-3200 Fax: 212-620-4121



Citation and Notification of Penalty

To: ACME Parts, Inc. and its successors 901 Elton St. Brooklyn, NY 11208

Inspection Site: 901 Elton St. Brooklyn, NY 11208

Attention: Mr. Jeff Rodolitz`

Inspection Number: 1099994

Inspection Date(s): 10/20/2015 - 02/05/2016

Issuance Date: 04/19/2016

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about the day(s) the inspection was made unless otherwise indicated within the description given below.

This Citation and Notification of Penalty (this Citation) describes violations of the Occupational Safety and Health Act of 1970. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties proposed, unless within 15 working days (excluding weekends and Federal holidays) from your receipt of this Citation and Notification of Penalty **you either call to schedule an informal conference (see paragraph below) or** you mail a notice of contest to the U.S. Department of Labor Area Office at the address shown above. Please refer to the enclosed booklet (OSHA 3000) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the Act has occurred unless there is a failure to contest as provided for in the Act or, if contested, unless this Citation is affirmed by the Review Commission or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and Federal holidays), whichever is longer.

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Area Director during the 15 working day contest period. During such an informal conference you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Area Director within 15 working days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the Notice to Employees next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Right to Contest — You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest proposed penalties and/or abatement dates without contesting the underlying violations. Unless you inform the Area Director in writing that you intend to contest the citation(s) and/or proposed penalty(ies) within 15 working days after receipt, the citation(s) and the proposed penalty(ies) will become a final order of the Occupational Safety and Health Review Commission and may not be reviewed by any court or agency.

Penalty Payment – Penalties are due within 15 working days of receipt of this notification unless contested. (See the enclosed booklet and the additional information provided related to the Debt Collection Act of 1982.) Make your check or money order payable to "DOL-OSHA". Please indicate the Inspection Number on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on OSHA Penalty Payment Form. The direct link is:

https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334.

You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will process the payments as if these restrictions or conditions do not exist.

Notification of Corrective Action – For each violation which you do not contest, you must provide abatement certification to the Area Director of the OSHA office issuing the citation and identified above. This abatement certification is to be provided by letter within 10 calendar days after each abatement date. Abatement certification includes the date and method of abatement. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item. The abatement certification letter must be posted at the location where the violation appeared and the corrective action took place or employees must otherwise be effectively informed about abatement activities. A sample abatement certification letter is enclosed with this Citation. In addition, where the citation indicates that **abatement documentation** is necessary, evidence of the purchase or repair of equipment, photographs or video, receipts, training records, etc., verifying that abatement has occurred is required to be provided to the Area Director.

Employer Discrimination Unlawful - The law prohibits discrimination by an employer against an

employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 30 days after the discrimination occurred with the U.S. Department of Labor Area Office at the address shown above.

Employer Rights and Responsibilities – The enclosed booklet (OSHA 3000) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

Notice to Employees – The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the U.S. Department of Labor Area Office at the address shown above and postmarked within 15 working days (excluding weekends and Federal holidays) of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data – You should be aware that OSHA publishes information on its inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to these alleged violations will be posted when our system indicates that you have received this citation. You are encouraged to review the information concerning your establishment at www.osha.gov. If you have any dispute with the accuracy of the information displayed, please contact this office.

U.S. Department of Labor Occupational Safety and Health Administration



NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with OSHA to discuss the citation(s) issued on
04/19/2016. The conference will be held by telephone or at the OSHA office located at 201
Varick Street, Room 908, New York, NY 10014 on at
. Employees and/or representatives of employees have a right to attend an
informal conference.

CERTIFICATION OF CORRECTIVE ACTION WORKSHEET

Inspection Number: 1099994

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

Issuance Date: 04/19/2016

List the specific method of correction for each item on this citation in this package that does not read "Corrected During Inspection" and return to: U.S. Department of Labor - Occupational Safety and Health Administration, 201 Varick Street, Room 908, New York, NY 10014 Citation Number _____ and Item Number _____ was corrected on ____ By (Method of Abatement):

by (Method of Abatement).	nber was corrected on	
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I certify that the information contained in this document is accurate and that the affected employees and their representatives have been informed of the abatement.		
Signature	Date	
Typed or Printed Name	Title	

NOTE: 29 USC 666(g) whoever knowingly makes any false statements, representation or certification in any application, record, plan or other documents filed or required to be maintained pursuant to the Act shall, upon conviction, be punished by a fine of not more than \$10,000 or by imprisonment of not more than 6 months or both.

Title

POSTING: A copy of completed Corrective Action Worksheet should be posted for employee review

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

Citation 1 Item 1 Type of Violation: Serious

29 CFR 1910.95(b)(1): When employees were subjected to sound exceeding those listed in Table G-16, feasible administrative or engineering controls were not utilized:

- (a) On or about 02/05/2016 at ACME Parts, Inc. operators were exposed to noise hazards where the employer failed to utilize feasible administrative or engineering controls. The following are instances where the time-weighted average exceeded 90 dBA.
- (1) A machine operator was exposed to 343.4% of the dose, which is equivalent to 98.9 dBA during a period of 379 minutes. Zero exposure was assumed for 101 minutes.
- (2) A machine operator was exposed to 265.9% of the dose, which is equivalent to 97.0 dBA during a period of 388 minutes. Zero exposure was assumed for 92 minutes.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: Proposed Penalty:

05/03/2016

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

Citation 1 Item 2 Type of Violation: Serious

29 CFR 1910.95(c)(1): The employer did not administer a continuing, effective hearing conservation program as described in 29 CFR 1910.95(c) through (o), whenever employee noise exposures equal or exceed an 8-hour time-weighted average sound level (TWA) of 85 decibels measured on the A scale (slow response) or, equivalently, a dose of fifty percent:

- (a) On or about 02/05/2016 at ACME Parts, Inc. material handlers and operators were exposed to noise hazards because the employer failed to implement an effective and continuing hearing conservation program. The following are instances where the time-weighted average exceeded 85 dBA:
- (1) A material handler was exposed to 102.7% of the dose, which is equivalent to 90.1 dBA during a period of 414 minutes. Zero exposure was assumed for 66 minutes.
- (2) A machine operator was exposed to 346.2% of the dose, which is equivalent to 98.9 dBA during a period of 379 minutes. Zero exposure was assumed for 101 minutes.
- (3) A machine operator was exposed to 267.1% of the dose, which is equivalent to 97.0 dBA during a period of 388 minutes. Zero exposure was assumed for 92 minutes.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: Proposed Penalty:

05/03/2016

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 3 a Type of Violation: **Serious**

29 CFR 1910.95(i)(3): Employees were not given the opportunity to select their hearing protectors from a variety of suitable hearing protectors provided by the employer:

- (a) On or about 02/05/2016 at ACME Parts, Inc. material handlers and operators were exposed to noise hazards. Employees were not given the opportunity to select their hearing protectors from a variety of suitable hearing protectors provided by the employer. The following are instances where the timeweighted average exceeded 85 dBA:
- (1) A material handler was exposed to 102.7% of the dose, which is equivalent to 90.1 dBA during a period of 414 minutes. Zero exposure was assumed for 66 minutes.
- (2) A machine operator was exposed to 346.2% of the dose, which is equivalent to 98.9 dBA during a period of 379 minutes. Zero exposure was assumed for 101 minutes.
- (3) A machine operator was exposed to 267.1% of the dose, which is equivalent to 97.0 dBA during a period of 388 minutes. Zero exposure was assumed for 92 minutes.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

05/03/2016

Proposed Penalty:

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

Citation 1 Item 3 b Type of Violation: Serious

29 CFR 1910.95(i)(4): The employer did not provide training in the use and care of all hearing protectors provided to employees:

- (a) On or about 02/05/2016 at ACME Parts, Inc. material handlers and operators were exposed to noise hazards because the employer did not provide training in the use and care of all hearing protectors provided to employees. The following are instances where the time-weighted average exceeded 85 dBA:
- (1) A material handler was exposed to 102.7% of the dose, which is equivalent to 90.1 dBA during a period of 414 minutes. Zero exposure was assumed for 66 minutes.
- (2) A machine operator was exposed to 346.2% of the dose, which is equivalent to 98.9 dBA during a period of 379 minutes. Zero exposure was assumed for 101 minutes.
- (3) A machine operator was exposed to 267.1% of the dose, which is equivalent to 97.0 dBA during a period of 388 minutes. Zero exposure was assumed for 92 minutes.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

Citation 1 Item 3 c Type of Violation: Serious

29 CFR 1910.95(i)(5): The employer did not ensure proper initial fitting and supervise the correct use of all hearing protectors:

- (a) On or about 02/05/2016 at ACME Parts, Inc. material handlers and operators were exposed to noise hazards. The employer did not supervise the correct use of all hearing protectors. The following are instances where the time-weighted average exceeded 85 dBA:
- (1) A material handler was exposed to 102.7% of the dose, which is equivalent to 90.1 dBA during a period of 414 minutes. Zero exposure was assumed for 66 minutes.
- (2) A machine operator was exposed to 346.2% of the dose, which is equivalent to 98.9 dBA during a period of 379 minutes. Zero exposure was assumed for 101 minutes.
- (3) A machine operator was exposed to 267.1% of the dose, which is equivalent to 97.0 dBA during a period of 388 minutes. Zero exposure was assumed for 92 minutes.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

<u>Citation 1 Item 4</u> Type of Violation: **Serious**

29 CFR 1910.141(g)(2): Employees were permitted to consume food or beverage in area(s) exposed to toxic materials:

(a) On or about 10/20/2015 at ACME Parts, Inc. material handlers, set-up men, and operators were exposed to chemical and biological hazards from heavy metals including but not limited to copper. The employer failed to ensure that employees did not consume food and drink at their work station and break room which was contaminated with toxic metals.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

05/03/2016

Proposed Penalty:

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

Citation 1 Item 5 Type of Violation: Serious

29 CFR 1910.1025(h)(1): All surfaces were not maintained as free as practicable of accumulations of lead:

(a) On or about 10/20/2015 at ACME Parts, Inc. material handlers, "set-up guys", and operators were exposed to chemical and biological hazards from lead because the employer failed to ensure that surfaces were maintained as free as practicable of accumulations of lead, where employees tooled and handled leaded brass.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: Proposed Penalty:

05/03/2016

\$7000.00

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 1 Item 6 a Type of Violation: Serious

29 CFR 1910.1200(e)(1): The employer did not develop, implement, and/or maintain at the workplace a written hazard communication program which describes how the criteria specified in 29 CFR 1910.1200(f), (g), and (h) will be met:

(a) On or about 10/20/2015 at ACME Parts, Inc. employees were exposed to chemical and biological hazards from lead because the employer failed to implement a written hazard communication program. Employees were exposed to chemicals including but not limited to metalworking fluid and brass, both of which contained lead

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: Proposed Penalty:

05/03/2016

\$7000.00

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

Citation 1 Item 6 b Type of Violation: Serious

29 CFR 1910.1200(g)(1): The employer did not have a safety data sheet in the workplace for each hazardous chemical which they use

(a) On or about 10/20/2015 at ACME Parts, Inc. employees were exposed to chemical and biological hazards from lead because the employer failed to ensure that safety data sheets were made available. Employees were exposed to chemicals including but not limited to metalworking fluid and brass, both of which contained lead

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

Citation 1 Item 6 c Type of Violation: Serious

29 CFR 1910.1200(h)(3)(ii): Employee training did not include the physical and health hazards of the chemicals in the work area:

(a) On or about 10/20/2015 at ACME Parts, Inc. employees were exposed to chemical and biological hazards from lead because the employer failed to train employees on the hazards of the chemicals in their work area. Employees were exposed to chemicals including but not limited to metalworking fluid and brass, both of which contained lead.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

U.S. Department of Labor Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

The alleged violations below have been grouped because they involve similar or related hazards that may increase the potential for injury or illness.

Citation 2 Item 1 a Type of Violation: Willful

29 CFR 1910.1025(g)(1): Appropriate protective work clothing and equipment were not provided at no cost to the employee when employee(s) were exposed to lead above the permissible exposure limit (PEL), without regard to the use of respirators, or where the possibility of skin or eye irritation exists:

- (a) On or about 10/20/2015 at ACME Parts, Inc. material handlers were exposed to chemical and biological hazards from lead because the employer failed to provide protective clothing including coveralls or similar full-bodied work clothing, gloves, hats, and face shields. Material handlers handled leaded brass, a process for which there is a potential for skin and eye irritation.
- (b) On or about 10/20/2015 at ACME Parts, Inc. set-up men and operators were exposed to chemical and biological hazards from lead because the employer failed to provide protective clothing including gloves, safety glasses, hats, and long-sleeve work clothing. Set-up men and operators tooled and handled leaded brass, processes for which there is a potential for skin and eye irritation.

Abatement for this item must additionally comply with the provisions of CFR 29 1910.1025(g), including the provision of cleaning and laundering for personal protective equipment, and the removal of such clothing after the work shift in change rooms as prescribed in CFR 29 1910.1025(i)(2).

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: Proposed Penalty:

05/03/2016 \$70000.00

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

Citation 2 Item 1 b Type of Violation: Willful

29 CFR 1910.1025(1)(1)(ii): The employer did not train each employee who is subject to exposure to lead at or above the action level, or for whom the possibility of skin or eye irritation exists, in accordance with the requirements of 29 CFR 1910.1025:

(a) On or about 10/20/2015 at ACME Parts, Inc. material handlers, "set-up guys", and operators were exposed to chemical and biological hazards from lead because the employer failed to train employees with eye and skin exposure to leaded dust and chip on the hazards of lead, where employees tooled and handled leaded brass.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Inspection Number: 1099994

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

Citation 3 Item 1 Type of Violation: Other-than-Serious

29 CFR 1904.32(a)(1): At the end of each calendar year the employer did not review its OSHA 300 log to verify that the entries were complete and accurate:

(a) On or about 10/20/2015 at ACME Parts, Inc. the employer failed to review, create, certify, and post its 300 log of injury and illnesses.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated:

05/03/2016

Proposed Penalty:

\$1000.00

U.S. Department of Labor
Occupational Safety and Health Administration

Inspection Number: 1099994

Occupational Safety and Health Administration Inspection Date(s): 10/20/2015 - 02/05/2016

Issuance Date: 04/19/2016



Citation and Notification of Penalty

Company Name: ACME Parts, Inc.

Inspection Site: 901 Elton St., Brooklyn, NY 11208

Citation 3 Item 2 Type of Violation: Other-than-Serious

29 CFR 1910.1025(d)(2): An initial determination was not made to determine if any employee may be exposed to lead at or above the action level:

(a) On or about 10/20/2015 at ACME Parts, Inc. material handlers, set-up men, and operators were exposed to chemical and biological hazards from lead because the employer failed to do an initial determination of lead exposure where employees tooled and handled leaded brass.

ABATEMENT DOCUMENTATION REQUIRED FOR THIS ITEM

Date By Which Violation Must be Abated: Proposed Penalty:

05/03/2016 \$1000.00

Kay Gee Area Director

Occupational Safety and Health Administration 201 Varick Street Room 908

New York, NY 10014

Phone: 212-620-3200 Fax: 212-620-4121



INVOICE / DEBT COLLECTION NOTICE

Company Name:

ACME Parts, Inc.

Inspection Site:

901 Elton St., Brooklyn, NY 11208

Issuance Date:

04/19/2016

Summary of Penalties for Inspection Number1099994Citation 1, Serious\$33600.00Citation 2, Willful\$70000.00Citation 3, Other-than-Serious\$2000.00TOTAL PROPOSED PENALTIES\$105600.00

To avoid additional charges, please remit payment promptly to this Area Office for the total amount of the uncontested penalties summarized above. Make your check or money order payable to: "DOL-OSHA". Please indicate OSHA's Inspection Number (indicated above) on the remittance. You can also make your payment electronically on www.pay.gov. On the left side of the pay.gov homepage, you will see an option to Search Public Forms. Type "OSHA" and click Go. From the results, click on OSHA Penalty Payment Form. The direct link is https://www.pay.gov/paygov/forms/formInstance.html?agencyFormId=53090334. You will be required to enter your inspection number when making the payment. Payments can be made by credit card or Automated Clearing House (ACH) using your banking information. Payments of \$25,000 or more require a Transaction ID, and also must be paid using ACH. If you require a Transaction ID, please contact the OSHA Debt Collection Team at (202) 693-2170.

OSHA does not agree to any restrictions or conditions or endorsements put on any check, money order, or electronic payment for less than the full amount due, and will cash the check or money order as if these restrictions or conditions do not exist.

If a personal check is issued, it will be converted into an electronic fund transfer (EFT). This means that our bank will copy your check and use the account information on it to electronically debit your account for the amount of the check. The debit from your account will then usually occur within 24 hours and will be shown on your regular account statement. You will not receive your original check back. The bank will destroy your

original check, but will keep a copy of it. If the EFT cannot be completed because of insufficient funds or closed account, the bank will attempt to make the transfer up to 2 times.

Pursuant to the Debt Collection Act of 1982 (Public Law 97-365) and regulations of the U.S. Department of Labor (29 CFR Part 20), the Occupational Safety and Health Administration is required to assess interest, delinquent charges, and administrative costs for the collection of delinquent penalty debts for violations of the Occupational Safety and Health Act.

Interest: Interest charges will be assessed at an annual rate determined by the Secretary of the Treasury on all penalty debt amounts not paid within one month (30 calendar days) of the date on which the debt amount becomes due and payable (penalty due date). The current interest rate is one percent (1%). Interest will accrue from the date on which the penalty amounts (as proposed or adjusted) become a final order of the Occupational Safety and Health Review Commission (that is, 15 working days from your receipt of the Citation and Notification of Penalty), unless you file a notice of contest. Interest charges will be waived if the full amount owed is paid within 30 calendar days of the final order.

<u>Delinquent Charges</u>: A debt is considered delinquent if it has not been paid within one month (30 calendar days) of the penalty due date or if a satisfactory payment arrangement has not been made. If the debt remains delinquent for more than 90 calendar days, a delinquent charge of six percent (6%) per annum will be assessed accruing from the date that the debt became delinquent.

Administrative Costs: Agencies of the Department of Labor are required to assess additional charges for the recovery of delinquent debts. These additional charges are administrative costs incurred by the Agency in its attempt to collect an unpaid debt. Administrative costs will be assessed for demand letters sent in an attempt to collect the unpaid debt.

Kay Gee

Area Director

1/19/2016 Date