OSHA NOTICE

U.S. DEPARTMENT OF LABOR

Occupational Safety and Health Administration

DIRECTIVE NUMBER: ADM 04-00-003	
SUBJECT: OSHA Safety and Health Management, Chapter 28, Infectious Disease Awareness	
DIRECTORATE: Technical Support and Emergency Management	
SIGNATURE DATE: August 7, 2024	EFFECTIVE DATE: September 9, 2024

ABSTRACT

Purpose:	This Notice establishes a Safety and Health Management System (SHMS) for Occupational Safety and Health Administration (OSHA) employees. The Notice also establishes safety and health programs as identified in subsequent chapters for Regional implementation. Employee participation is a key element of any successful SHMS. It is the intent of this program that all employees will participate in all aspects including reporting hazards, incidents, and injury/illness without fear of reprisal. Changes to the SHMS or programs that alter the SHMS or program policies require National Office review and approval.
Scope:	OSHA-Wide
References:	Occupational Safety and Health Act, Public Law 91-596
	Presidential Executive Order 12196 of February 26, 1980
	Title 29: Subtitle BRegulations Relating to Labor: Chapter XVII Occupational Safety and Health Administration, Department of Labor
	Department of Labor Manual Series (DLMS) 4, Chapter 800, DOL Safety and Health Program
	See also Reference paragraphs in individual chapters.
Cancellations:	None.
State Impact:	None. For State reference only.

Action Offices:	OSHA Field Offices, Directorate of Technical Support and Emergency Management
Originating Office:	Directorate of Technical Support and Emergency Management
Contact:	Office of Science and Technology Assessment Directorate of Technical Support and Emergency Management U.S. Department of Labor 200 Constitution Ave N.W. Washington, DC 20210

By and Under the Authority of

Douglas L. Parker Assistant Secretary of Labor

Executive Summary

The OSHA Field Safety and Health Manual, ADM 04-00-003 Instruction (OSHA SHMS Manual) establishes the OSHA Safety and Health Management System (SHMS). The OSHA SHMS Manual establishes occupational safety and health programs for implementation in OSHA regions, the technical center, and Office of Training and Education. The OSHA SHMS Manual chapters establish baseline requirements which may be supplemented locally within established guidelines to protect the safety and health of OSHA personnel, including temporary and contract employees. Local SHMS committees may approve SHMS implementation changes; however, SHMS program policies require National Labor-Management SHMS Executive Steering Committee's (ESC) review and approval.

The chapter is designed to recognize, reduce, or prevent the spread of infectious diseases in the workplace. It promotes awareness, infection control practices, and proper personal protective equipment (PPE) usage for OSHA personnel. The chapter was written by a workgroup comprised of labor and management representatives and has been reviewed and approved by the OSHA Field SHMS Executive Steering Committee (ESC). The updated chapter completed OSHA 201 clearance through all OSHA Directorates, Regional Offices, and the Solicitor of Labor. This newly created chapter will be incorporated into the Field's OSHA SHMS Manual ADM 04-00-003 Instruction.

Significant Changes

The OSHA SHMS Manual, Chapter 28, "Infectious Disease Awareness" is a new chapter program that provides information, a purpose and scope of the chapter to include guidance and accountability of all OSHA personnel. This revision also details the responsibilities of OSHA personnel and the procedures related to the OSHA SHMS Manual instruction's maintenance and implementation. The key areas incorporated into this chapter are as follow:

- Definitions of common terminology
- Reference to resources that will provide current information on infectious diseases
- Incorporation of industry best practices and recommendations of preventative measures
- Details of the roles and responsibilities of OSHA National and Field personnel
- Guidance for hazard assessment, staff notifications and incident reporting
- Information and resources on infectious disease in several appendices